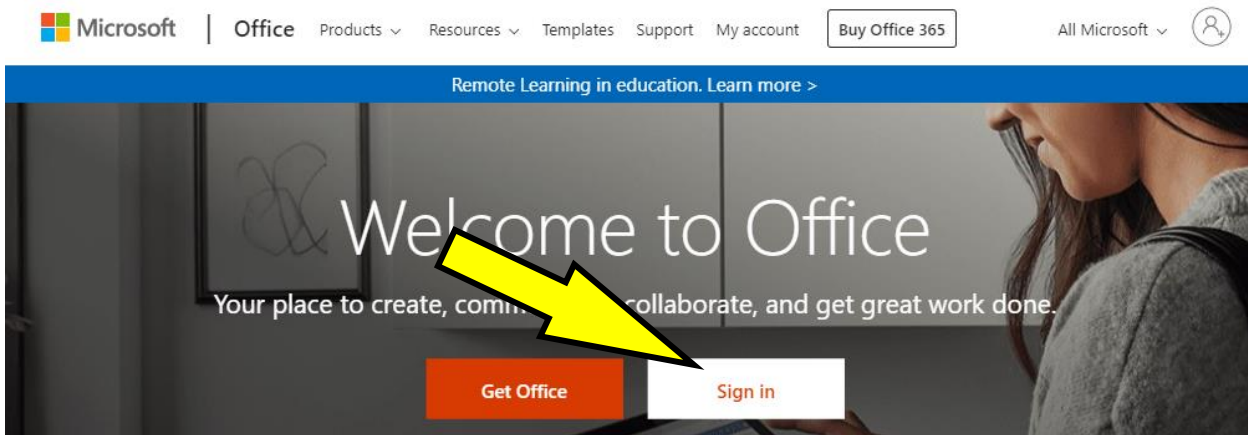


## - Access Your Class Team from Home -

**Step 1:** Open your Internet browser (Chrome, Safari, Internet Explorer, etc.)

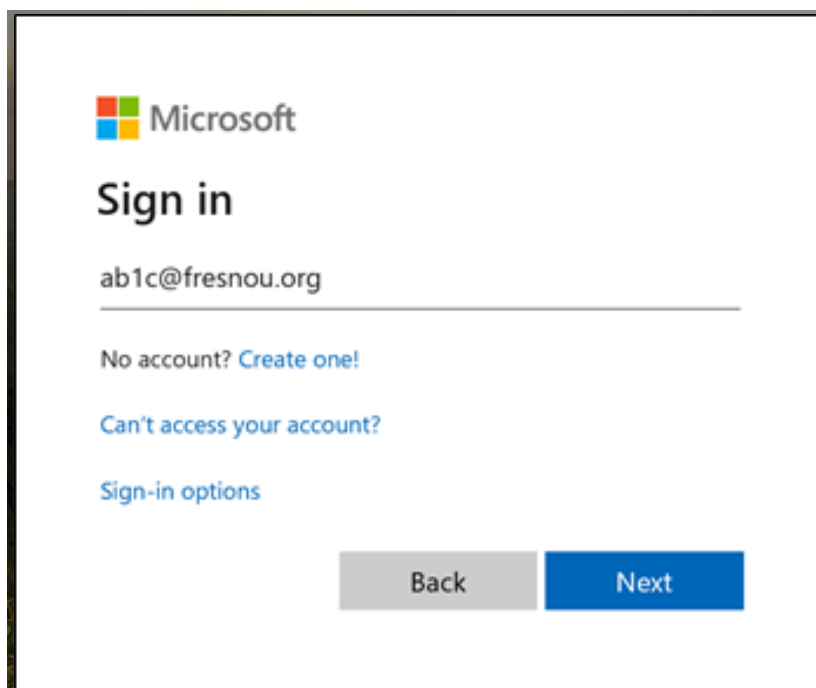
**Step 2:** Go to **office.com**



**Step 3:** Click **Sign In**

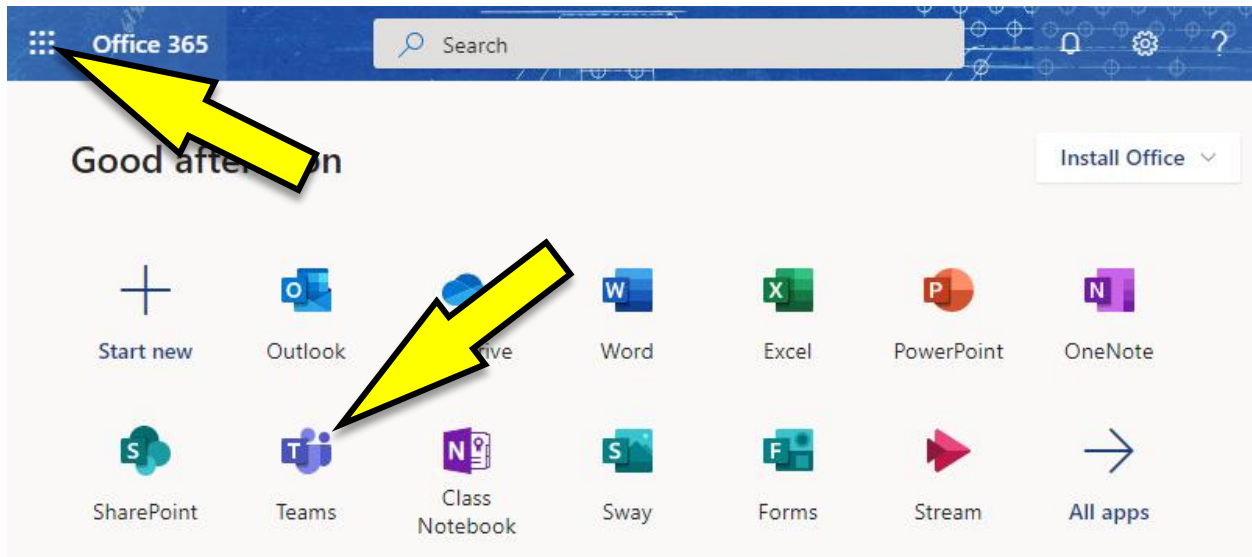


**Step 4:** Sign in using your **Fresno Unified email address and password**. Your email address starts with your 4-character ATLAS username (\_\_\_\_@fresnou.org) and can be found on your report card.

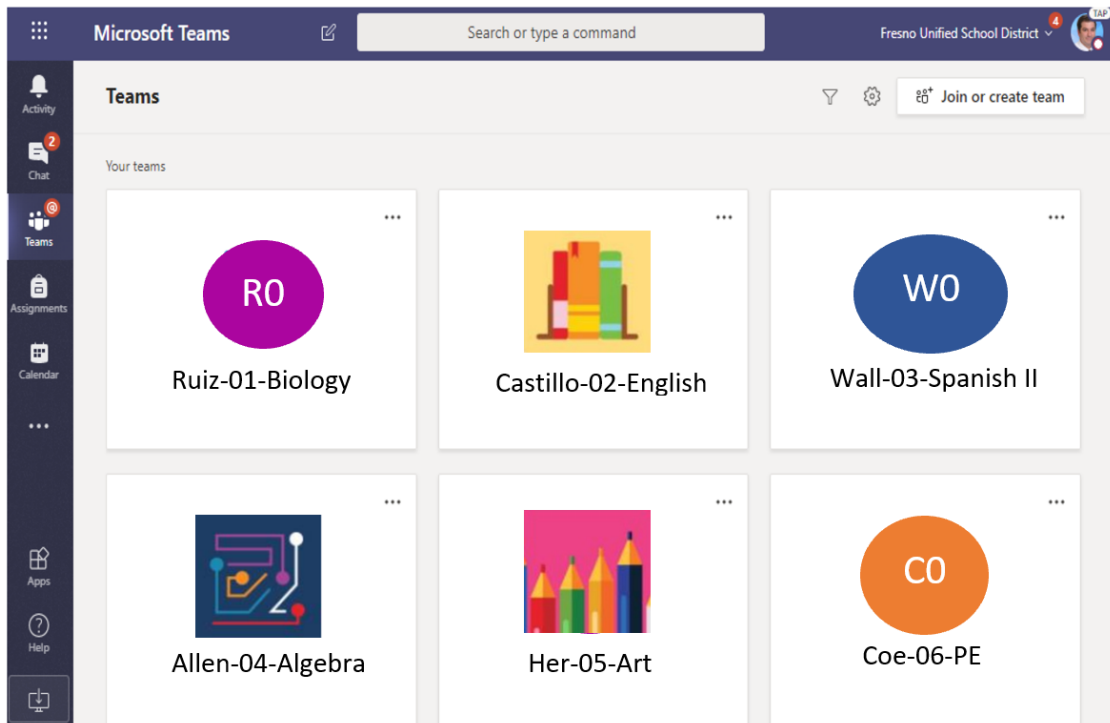
Example: [ab1c@fresnou.org](mailto:ab1c@fresnou.org)



**Step 5:** Click on the Teams icon . You can also click the waffle icon  to find it.



**Step 6:** Look for your Teacher Name and Class Period, then click on that Team



Click the Help icon at the bottom left to learn more about Teams